

## CUSTOMER COMPLAINT FORM

Dear valued visitor,

Please complete this form if you are not satisfied with service you've received at Beachside Holiday Apartments, Port Macquarie.

When you've finished, please email the form to us at [info@beachsideholidays.com](mailto:info@beachsideholidays.com) or post to:  
48 Pacific Drive, Port Macquarie NSW 2444.

If you need any more information about our customer feedback process, or any help with the form, please call us on (02) 6583 9544.

|  |             |
|--|-------------|
| <b>1. Client details</b>   |             |
| Client name:   |             |
| Address:   |             |
| Home phone:  | Mobile:     |
| Email address:   | Work phone: |
| Preferred contact method (tick one):   |             |
| <input type="checkbox"/> Post <input type="checkbox"/> Home phone <input type="checkbox"/> Mobile phone <input type="checkbox"/> Email <input type="checkbox"/> Work phone |             |
| <b>2. About your complaint</b>   |             |
| Please provide as much information as you can, including dates and specific relevant details:<br>You can use another page if you like.                                     |             |
| When did the incident happen:  |             |
|  |             |
|  |             |
| Who was involved?  |             |
|  |             |
|  |             |
| Tell us about your service experience:   |             |
|  |             |
|  |             |